

## **CHIEVELEY VILLAGE HALL & RECREATIONAL CENTRE**

### **Club Room at the Village Hall**

**Wednesday 14TH June 2023 at 7:30pm**

### **ANNUAL GENERAL MEETING**

#### **Present:**

Anthea Armitage, Chris Armitage, Pat Brown, Mike Belcher, Denis Butcher, Neal Courtney, Mark Hutchison, Sarah Hutchison, Simon Lamb, Angus Robinson, William Hooper (Chair) Meg Hooper (Note taker).

#### **Agenda**

1. Welcome and Apologies

William Hooper welcomed everyone to the meeting. He introduced Neal Courtney as the prospective Chair. As usual, there were to be two meetings, first the AGM, then the Meeting of Trustees.

Apologies : Rosalind Byrne, Michelle Corr, Jean Pocock, David Cook. Derek Brown, Sallie-Anne Arlington, Allin Miles, Helen Singleton.

2. Approval of Minutes of 2022 AGM

The minutes had been on the Hall website for the last 11 months. There were no amendments put forward and were adopted as a true record of the meeting.

3. Matters arising from 2022 AGM

No matters were noted as arising from the previous AGM

4. Chairman's Report

Last year started with tentative emergence from the virus. In the year under review we celebrated the Queen's jubilee, then mourned her passing. The King's Coronation was just after the end of our reporting year.

For the Hall, our largest project has been the playground renewal. I am immensely grateful to Mark Hutchison for leading this, and his able supporting group. I am immensely proud of that group's work and the results we are now seeing from it. Mark will tell us more of this shortly, so I will say no more on it.

#### **The Year Passed**

The usual series of projects was undertaken. We are indebted to all who made this happen.

We have a new container, thanks to Simon Lamb and Coldash Football club. No longer do we have an array of buckets to capture the rain falling through the roof.

Mark arranged the replacement of our signage, supported by Dean in installation. The new are both accurate and look far better.

David Cook pursued new arrangements for energy purchasing. This has been horribly expensive.

Allin brought energy and focus in his role as Hall manager, overseeing many maintenance projects including the work on the main hall floor, installation of the water softener which should help with the dish-washer. We had reports of the men's lavatories blocking. Allin is seeing this to completion.

Our new web site went live together with the Hallmaster on-line booking system. Thanks to Gerald Thomas and to Vodafone for web design and to Michelle Corr for her huge data-transfer and implementation efforts for bookings. We had some glitches as we brought our previous practice and policy in line with the way the system works, but they were few.

Sallie-Anne has led our consideration of environmental impact, which under the heading of our "greening agenda" influences all our decisions. We are working on increasing the recycling of rubbish and hope shortly to plan to insulate the Hall.

The 200 club has blossomed under Alan Hall's care. He has great ambitions for it and the drive to succeed. It is showing superb results that with the Fireworks, led by Andrew Gravatt, allow us to remain viable in the face of costs being higher than our rental income.

### **Thanks**

We rely on an able and dedicated group to keep this Hall and grounds functioning.

My thanks to the counsel and action of your executive. We aim to consult widely through the meeting of trustees to follow; the Executive is charged with daily management and the doing, some of which I have referred to just now. We come at issues from different perspectives, make a decision and get on with it. I value the input of all and respect the choices made.

We are indebted to Debbie and Dean for the care they show, week in, week out.

Mark's contribution is huge and ongoing. He is wise, passionate, selfless and active. The Hall and the village as a whole owe him a huge debt.

Allin has quickly and quietly established himself, getting to grips with all aspects of the operation with gentle efficiency and dedication.

Helen does a huge amount behind the scenes. She has taken some time out this year as she prepares for her daughter's wedding. It is typical of her that she has gently provided assistance during her sabbatical.

David keeps us financially in order, bringing quiet efficiency and order to a vital part of our operations and stepping in when needed.

Michelle joined us when Liz's health was failing. She took over bookings and efficiently sorted out aspects that had become beyond Liz's attention. She brought drive and energy to a central part of our operations, then with the migration to Hallmaster, made it efficient. She told us in December that she needed to move on. She was not easy to replace! Mark and I looked high and low, thinking on several occasions that we had a worthy successor (and announcing victory more than once). The Exec instructed me to write and express our gratitude to her for her contributions. I repeat those now.

After a long search, we found Rosalind Byrne, who unfortunately cannot be with us tonight. Rosalind's style differs from Michelle's. She has quickly, quietly and efficiently got to grips with what needs to be done and I hope that you and she will meet in time. She is a great asset to us and I am thankful for her joining us. We had thought that Simon Lamb would be leaving Executive committee but we are glad that he will be staying on representing Cold Ash Football Club for this year.

Lesley Derry was replaced by Sarah Hutchison as parish council representative. Thank you, Lesley and welcome, Sarah.

### **Forward**

I have reluctantly informed you and the Executive of my need to stand down as your chair at this meeting. This is because of the demands of my business. I found that I was not devoting sufficient time and attention to the Hall to do the job well. Your executive led a search for a replacement. This led to discussions with Neal Courtney, who I am delighted to report has accepted the role. Neal is an able fellow, an active member of the Tennis club and active supporter of the fireworks for many years. I commend him to you and shall shortly formally propose that you elect him to this role. Welcome, Neal. His approach will doubtless differ from mine, I respect his judgement and will offer him such support as I am able in assuming his duties. The Hall is in good hands under his leadership.

We have the normal list of projects underway. Currently featuring plumbing for the men's loos, replacing the vinyl floor in the club room, insulation and wiring. All these are designed to maintain the Hall to a high standard.

I shall be telling Neal that we also need to rise above the day-to-day. We need to develop the vision of the Hall. Over Covid, we had a shift outside. Within the Hall, the corner occupied by the old changing rooms is tired and under-used. What should we do with it? This should follow from a vision of what the Hall should be and the community of its users needs of it. That is not the same as it was when originally built.

### **Farewell**

Sir Thomas's act was a daunting one to follow. I have on the whole greatly enjoyed my time as your chair. I could have done without the Gypsy incursion but remain thankful that we got off lightly and had the chance quickly to fortify lest a more aggressive bunch invade us.

The loss of the wonderful Liz Cottrell is one that many of us still mourn. We had to adapt to her departure and have done so by spreading responsibilities amongst many. We are more resilient as a result.

Some events were too demanding for us. We have carefully simplified and standardised our offering, acknowledging that some larger events were too complex and demanding of volunteer time for us to sustain. When customers ask for too many things that are not on the menu, we now carefully assess whether this event is one we can support. Liz was kind and generous. She told me that sometimes her generosity to one created unfairness in that others did not get the "special terms". Some "specials" took a great deal of trouble to unwind. I counsel against going that way again.

Covid was a major shock. The energy crisis has been another. We have survived, if bruised by the experience. I wish you and all you do success as you proceed as I leave the chair. I shall continue to support you as best I am able from the sidelines.

There remains one agenda item that I need to raise as your chair, a change to the governing document.

a. Proposed amendment to the Governing Document

William explained that there was a plan to pay the new bookings secretary a stipend in the hope that this will mean that this role will be fulfilled by the same person for some time. This will in turn improve the running of the Hall Charity having her on the executive and in the decision making. To this end the following wording would be added to the Recreational Centre constitution.

Under Section 185 of the Charities Act 2011, a trustee may receive proper remuneration for services delivered beyond the normal duties of a trustee,<sup>1</sup> but may not be paid for acting as a Trustee.

Our Governing Document is old and contains clause 14 which forbids payment to a Trustee for services. It currently states:

“14 Members not to be personally interested. Except in special circumstances with the approval in writing of the Commissioners no Member shall take or hold any interest in any property belonging to the Charity otherwise than as a trustee for the purposes thereof, or receive any remuneration, or be interested in the supply of work or goods, at the cost of the Charity.”

**It is proposed to this AGM** to amend this clause to state:

14 Limitation on Personal Interest. No Trustee is to be paid for fulfilling their role as a Trustee. Except in special circumstances with the approval in writing of the Commissioners no Member shall take or hold any interest in any property belonging to the Charity otherwise than as a trustee for the purposes thereof. Where properly authorised by the Trustees or Executive, and within the regulations contained by the Charities Act a Trustee may be remunerated for services delivered to the Charity and an organisation in which a Trustee has an interest may be engaged for the delivery of services to the Charity, where beyond those expected of a trustee and at no more than fair market rate.

Proposed by William Hooper and seconded by Simon Lamb, all were in agreement.

5. Treasurer's Report

In David Cook's absence, his report was read to the meeting.

Please see the appended report and Accounts.

a. Accounts for the Year Ended 30 April 2023

William Proposed that the accounts were accepted as accurate pending the Auditors report.

All were content to accept them.

b. Independent Examiner of the Accounts. William Hooper proposed that Mike Weeks should be reappointed. All were in favour.

6. Booking Officer's Report

In Rosalind Byrne's absence, her report was read to the meeting.

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<sup>1</sup> <https://www.legislation.gov.uk/ukpga/2011/25/part/9/crossheading/remuneration-of-charity-trustees-and-trustees-etc>

Sorry I can't be there tonight to introduce myself, but my name is Rosalind and I have now taken over as Booking Officer from Michelle.

I started at the beginning of May and am slowly coming up to speed. I hope to meet some of our more regular users of the hall on Wednesday 21<sup>st</sup> June, at an informal gathering as a way of putting a face to my name.

## **BOOKINGS**

No great changes at the moment with the number of bookings we are getting. There is the possibility of a new weekly exercise class to begin in August. It involves the elderly and people that need to be seated whilst they exercise. I shall be finalising all the arrangements next week.

A couple of interested parties have come to look around the hall facilities with the hope of hosting wedding receptions later in the year.

I would like to end with a big thank you to Mark and William, who have been very generous with their time to welcome me aboard and answer any questions I might have, and all the other trustee's I have met who have made me feel so welcome.

### **7. Hall Manager's Report (Allin Miles)**

(William Hooper apologises to the meeting and to Allin that the following had been submitted by Allin Miles in advance but was wrongly omitted from presentation during the meeting. It has been enclosed for completeness.)

We should apologise for any inconvenience caused during the several weeks that the gentlemen's toilet was out of action. This was caused by a sewer pipe collapsing under the building. It would be a difficult task to repair due to the depth and location of the damaged pipe which is why all 3 of the specialist contractors who came to inspect the works declined to quote. We decided to take an alternative option to get the toilet usable again, this work was completed on Monday 5th June and the toilet re-opened.

Just before Christmas we re-surfaced the Main Hall floor which was looking a little tired, the food heating cabinet in the Club Room was replaced due to it failing a PAT test.

We have fitted a limescale prevention device to the incoming mains water following reports that the dishwasher was getting heavily calcified.

We have in the recently completed our yearly safety checks, these being the Fire detection inspection, Fire extinguisher testing and PAT testing of small electrical devices. All ok I believe ( I have not received the PAT testing report yet but nothing has been flagged)

Works to be considered in the future: the vinyl flooring is well past it's best; decorations in some areas could also do with attention. A larger project would be to make the Changing Rooms/Showers fit for use to encourage more of the local community to use our otherwise fantastic facilities for a larger range of organised sports.

### **8. Playground Project**

Mark Hutchison presented his report.

If you play the National Lottery, pay rates to West Berkshire Council, or attended Chieveley Fireworks back in 2021 - Thank you! All three have contributed to the £150,000 we have raised

from 10 charities/organisations and 42 individual donations for the Chieveley Playground. Thank you all.

Special thanks to three donors in particular. Chieveley Parish Council, for all their generosity in funding and support and practical help in making this project happen. In addition to this we have been awarded a major grant from Greenham Trust to support the local community, and also a grant from West Berkshire Council which has been given towards local infrastructure projects (via the Community Infrastructure Levy (CIL)).

We shortlisted four companies to tender, one withdrew so we assessed the remaining three by a number of demanding criteria. The result was that HAGS was appointed as the successful contractor.

We are building an exceptional playground that Chieveley will be truly proud of and benefit generations of children. The design has incorporated feedback from 185 school children and 85 others gathered via Survey Monkey. The new playground will have capacity for over 70 people at one time and contain a considerable amount of equipment for disabled youngsters. The project has tried to use materials whenever possible. We have also recycled the woodchips for two local charities as well as some equipment going to Quackers and Priors Court and we will be reusing the fencing.

This project would not have been possible without the hard work and patience of the New Playground Committee:

Greg Cima - Grants

Nicole Coulson and Gail Davis - Design

Lesley Derry from the Parish Council

Allin Miles - Technical and Site Manager

David Cook – Finance

We will be opening on **Sunday 2nd July at 14:00hrs** – further details to follow at

<http://www.mychieveley.co.uk/MyChieveley> and also at <https://www.chieveleyvillagehall.org>

Thank you to everyone for your support so far. Now the final push!

William Hooper thanked Mark Hutchison and the team for their exemplary delivery.

#### 9. Election of Elected Members Chair

Neal Courtney to the role of Chairman

David Cook to the role of treasurer

Derek Brown

Allin Miles to the role of Hall manager

Rosalind Byrne to the role of Bookings Secretary

These appointments and reappointments were proposed by Chris Armitage and seconded by Angus Robinson. All were elected unanimously.

#### 10. Election of Representative Members

Tennis Club– Helen Singleton

Cricket Club – Mark Hutchison

Dog Walkers – Angus Robinson

Bridge Club – Chris Armitage

Parish Council – Sarah Hutchison

Pilates - Sallie-Anne Arlington

Cold Ash Football Club – Simon Lamb

Textile Art 07 and Quilt and Sew – Pat Brown

WI – Jean Pocock

Gardening Club – Kimberley Ragousis

Short Mat Bowls – Anthea Armitage

Whist Club – Richard Brandt

William Hooper proposed the election of Representative members and this was seconded by Denis Butcher. All were in favour and the representatives were duly elected.

11. Appointment of Representatives: Signing of the declarations for the Minute Book.

12. Date of Next AGM.

Wednesday 10 July 2024 7.30

Any Other business – none.

The meeting was adjourned and all present were invited to stay for the meeting of Trustees.

<b>CHIEVELEY RECREATIONAL CENTRE</b>							
<b>ACCOUNTS</b>							
<b>YEAR ENDED 30 APRIL 2023</b>							
						<b>2023</b>	<b>2022</b>
<b>INCOME</b>							
	Hall & ground rents					23,577	30,457
	Meeting room hire					2,827	345
	Refundable damage deposits						700
	Bank interest received					353	14
	Clothes bank receipts					1,883	867
	Market rents					440	580
	Insurance claim						
	Sundry					23	23
						29,103	32,986
<b>EXPENDITURE</b>							
	Wages				7,837		7,350
	Cleaning/supplies			3,251			2,889
	Electricity			9,738			491
	Rates			412			262
	Water			428			1,332
	Insurance			2,412			2,303
	Telephone			572			816
	Postage stationery & computer costs			299			406
	Hall maintenance			6,559			5,841
	Subscriptions			180			357
	Sundry - incl. data protection and training			337			166
	Equipment						115
	Multi use games area expenditure	450					
	Grounds maintenance expenditure	12,104				13,964	
	Playground expenditure	317				1,127	
					12,871		15,091
	Planning fees						314
	Bank charges				14		7
	Licences				739		152
						45,648	37,892
<b>OPERATING DEFICIT</b>						- 16,546	- 4,906
<b>FUND RAISING</b>							
	Donations				6		551
	200 Club (net proceeds)			1,730			1,379
	Cuppa n cake (net)			675			583
	Playground project			7,335			38,486
	Fireworks (net proceeds)			9,650			6,351
	Benches project			-699			-3,863
						18,697	43,487
<b>GRANTS RECEIVED</b>							
	<b>Chieveley parish council</b>						
	Multi use games area			1,940			1,940
	Playground			3,842			1,163
	Grounds			2,958			2,523
				8,740			5,626
	<b>West berkshire council - covid grant</b>						2,667
	<b>Hmrc job retention scheme grants</b>						187
						8,740	8,480
<b>GIFT AID CLAIMS</b>							991
<b>SURPLUS OF INCOME OVER EXPENDITURE FOR THE YEAR</b>						£ 10,891	£ 48,052



<b>ALLOCATION OF EXCESS OF INCOME OVER EXPENDITURE</b>					
	Day to day funds			7,687	10,430
	Playground - capital fund			4,409	855
	Muga			1,490	1,940
	Grounds & playground maintenance			-10,030	-11,659
	Playground replacement fund			7,335	46,486
<b>SURPLUS/DEFICIT FOR THE YEAR</b>				<b>10,891</b>	<b>48,052</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>DAY TO DAY FUNDS</b>					
	Opening balance			4,955	6,184
	Surplus for the year			7,687	10,430
	Transfers to playground and grounds fund			-10,030	-11,659
	Transfer from/(to) refurbishment fund				
	Transfer to replacement & regeneration reserve				
				<b>2,612</b>	<b>4,955</b>
<b>REPLACEMENT AND REGENERATION RESERVES</b>					
	Opening balance			16,000	16,000
	Transfer from day to day fund				
	Closing balance			<b>16,000</b>	<b>16,000</b>
NB the above unrestricted reserves, relate to the skate ramp playground and other non-hall capital replacement					
<b>PLAYGROUND GROUNDS &amp; MUGA FUNDS</b>					
<b>MUGA - restricted funds</b>					
	Opening balance 1 May 2022			13,443	11,503
	CPC grants received	Multi use games area	1,940		1,940
	Multi use games area maintenance expenses		450		
	Allocation of excess attributable to Muga			1,490	1,940
				<b>14,933</b>	<b>13,443</b>
<b>PLAYGROUND &amp; GROUNDS</b>					
<b>Capital fund - restricted</b>					
	Opening balance 1 May 2022			22,248	21,393
	CPC grants received	Playground	3,842		1,163
	CPC grants received	Grounds	2,958		2,523
			6,800		3,686
	CPC Ground maintenance expenditure		2,201		2,155
			4,599		1,531
	Actual playground expenditure	317			1,127
	Attributable to CPC 60%			-190	-676
				4,409	855
				<b>26,657</b>	<b>22,248</b>
	Playground replacement fund			<b>53,820</b>	<b>46,486</b>
<b>RESTRICTED FUNDS</b>				<b>80,477</b>	<b>68,734</b>
<b>PLAYGROUND &amp; GROUNDS REVENUE - UNRESTRICTED</b>					
	Opening balance 1 May 2022			0	
	Playground expenditure attributable to CRC				
		317 x 40%	127		451
	Grounds maintenance attributable to CRC		9,903		11,208
			10,030		11,658
	Transfer from day to day funds to cover			-10,030	-11,658
				<b>0</b>	<b>0</b>
<b>REFURBISHMENT FUND - UNRESTRICTED</b>					
	Opening balance			98,689	98,689
	Transfer (to)/from day to day fund			0	0
	Closing balance			<b>98,689</b>	<b>98,689</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>				<b>£ 212,711</b>	<b>£ 201,821</b>

<b>REPRESENTED BY:</b>							
					<b>2023</b>		<b>2022</b>
	Bank current account				72,278		61,656
	Bank deposit accounts				140,189		139,837
	Paypal bank account				1,244		328
						213,711	201,821
	Less: refundable damage deposits					1,000	
<b>TOTAL FUNDS CARRIED FORWARD</b>					<b>£</b>	<b>212,711</b>	<b>£</b> <b>201,821</b>
<b>ASSETS RETAINED FOR THE CHARITY'S OWN USE</b>							
	Freehold land & property						
	Plant & machinery						
	Fixtures and fittings						
	Computer equipment						
	D J Cook - Treasurer						
Date	30 May 2023						

## CHIEVELEY RECREATIONAL CENTRE

### TREASURER'S REPORT TO THE AGM

14 JUNE 2023

#### (a) Annual Accounts.

As in the past, the accounts have been prepared on an income and expenditure basis so as to avoid unnecessary complications applicable to accruals basis accounting. However, by doing so some figures may be misleading as they represent only cash in and out. I will discuss the results of these anomalies in detail later.

Copies of the Accounts for the Chieveley Recreation Centre for the year ending 30 April 2023 will be made available at the meeting. A copy of the accounts is also available on the website. The accounts will be independently reviewed in due course.

#### Income

Hall & grounds rents together with meeting room hire decreased in the year ended 30 April 2023. The exact cause is not clear however, the current economic squeeze may have had an effect. This year, with the addition of a new booking software package, more club room hire was identified, hence the large increase in income compared to last. The adjustment to club/meeting room hire is from Hall & Grounds. If the two headings are added together for both years, the overall drop in hiring charges is approximately, 14%.

Refundable damage deposits are not income and merely reflect the amounts received yet to be refunded. Therefore, this year they are shown as a liability rather than income as in the past. Should the deposits be required for repairs at a later date, they will be treated as income at that time. Deposits for future lettings are treated as income when received.

With the increase in interest rates, the Centre has received £353 interest on deposit accounts compared with only £14 last year.

Clothes bank receipts rose considerably this year, more than doubling that compared to last year. Well done all who took the time and effort to sort out unwanted clothes and shoes. As can be seen, the effort is well rewarded and the income a welcome addition to the centre's funds.

Market rents are less this year. However, I am advised that funds yet to be banked as at 21 May 2023, amounted to £240. Had these rents been banked, the income would have exceeded that raised in the previous year. These events continue to be popular as a village social activity and are a welcome additional source of income.

Many thanks to all involved in contributing towards the income levels achieved again this year.

## **Expenditure**

Wages have increased in line with inflation and statutory levels. There are now three employees and as a result it is expected the costs will rise again in the current year.

Cleaning charges have increased this year which reflects the general cost of living increases. Allin Miles, along with other projects, has been striving to source better rates for cleaning products.

The charge for electricity is one of those distorted by the cash basis of accounting mentioned earlier. The electricity contract required renewing with effect from 1 March 2023. With the assistance of Allin Miles and Chris Armitage, a new supplier was appointed. Unfortunately, the transfer did not go smoothly! Without going into too much detail our new supplier charged the Centre and took almost a whole year's fees in the first month. I am assured this will be refunded shortly. However, future annual costs are likely to be in the region of £7,000 based upon previous consumption.

Water charges decreased, following renegotiation of the contract with Castle Water.

Insurance charges increased in line with inflation.

The renegotiated telephone contract came into effect this year which, is reflected in the lower costs.

Hall maintenance costs increased by over 12% in the year compared to last. This is largely a random variation depending on the projects undertaken. The largest single expenditure was the repair and re-sanding of the main Hall floor. This is something that needs regular attention. Your Exec is of the view that maintaining the Hall in good order is essential.

The largest overhead continues to be grounds maintenance which accounts for approximately 27% of overall expenditure. However, this is down from 37% last year. These costs include £5,336, general maintenance provided by Scofell, secured after skilful renegotiation by Mark Hutchison, at the same price as last year. Other costs included post erections £1,093, signage £1,503, new container £2,900 and painting costs relating thereto.

The licences charge relates to performing rights fees, which were raised based upon the turnover of the previous year.

Once the overspend on electricity has been adjusted, the overall expenditure increased by approximately £2,000 or 5% compared to the previous year.

The operating deficit as at 30 April 2023 amounted to £16,546. However, once the additional market rents and overspent electricity are adjusted, this would have resulted in an operating deficit of approximately £10,500.

## **Fund Raising**

Alan Hall has made a sterling effort and increased the 200 club net fees from £1,379 in 2022 to £1,730 in the current year. Alan continues to try to recruit new members and his contribution is much appreciated.

Cuppa n cake income increased again this year by over 13%. This income is much appreciated and helps to support the overall funds.

The Playground project had already raised a total of £68,734 by 30 April 2022. A further £7,335 was raised in the year to 30 April 2023, together with a further £4,409 from CPC grants. Further funds and grants are pledged. I have not gone into further detail here as I believe Mark Hutchison will be doing so later. A huge thank you to all involved in this project and especially Mark for bringing the whole venture together.

The fireworks evening continues to be a major fund raiser. Net proceeds, after making a deposit for 2023 of £6,000, amounted to £9,650, an increase over last year, of over 34%. A huge thank you to all those who assisted to make this event a success including all those who attended.

Overall fund-raising produced income of £18,697, which after excluding the aforementioned one-off playground project, amounts to 11,362 compared to £5,001 in 2022, an increase of over 100%

Well done to those involved in all Fund-raising activities, which again help to support the overall position.

## **Grants**

The Centre wishes to thank Chieveley Parish Council for their continued support and provision of Grants amounting to £8,740 in the year. These grants reflect the significant contribution the Hall and Recreation Centre make to the delivery of services to parishioners.

## **Gift Aid Claims**

No gift aid claims were made in the current year although there are numerous pledges relating to the Playground fund, which will be claimed once it is believed all have been received.

## **Surplus of Income over Expenditure**

Overall, income exceeded expenditure in the year by £10,891 of which £7,335 related to the playground fund, as detailed in the allocation of the surplus shown on Page 2 of the accounts. Overall cash funds increased by £10,891 after providing for the refundable deposits, as detailed on page 3.

The Playground project has and continues to be the current centre of focus with funds still being pledged even though the project is now well under way.

As can be seen from the operating loss, it cannot be emphasised enough, how much the Centre relies upon fund raising and grants. Without these sources of income, the Centre would not be able to function as it does. Many thanks to all involved in helping to maintain the success of the Centre and its facilities.

**(b) Future rental charges**

These are to be discussed at the Meeting of Trustees following the AGM.