

# Chieveley Recreation Centre Hirer's Fact Sheet

Chieveley village Hall has three rooms available for hire. The venue can be hired as one or you can hire the individual rooms separately.

How big are the Halls?

**Main Hall** – 52ft by 28ft

Max Number of people with furniture – 144

Without Furniture – 180

20 Long Tables (6ft by 2ft 6in)

100 Chairs

**Club Room** (L Shaped) - 60ft by 13ft

Plus Bar area (See below for licencing details)

Max Number of people with furniture – 50

Without Furniture – 65

20 Small tables (3ft by 2ft 6in)

7 Long tables (6ft by 2ft 3in)

50 Chairs

The Clubroom has a sound proofed concertina style dividing partition that can be utilised to make two smaller rooms: the Bar Room and the Meeting Room as detailed below

**Bar Room** (L Shaped) - 40ft by 13ft

Plus Bar area (See below for licencing details)

Max Number of people with furniture – 30

Without Furniture – 45

14 Small tables (3ft by 2ft 6in)

7 Long tables (6ft by 2ft 3in)

35 Chairs

**Meeting Room** - 20ft by 13ft

Max Number of people with furniture – 20

Without Furniture – 30

6 Small tables (3ft by 2ft 6in)

15 Chairs

The Meeting Room has an approximate capacity for theatre style layout of 20 or a Conference style layout of 10.

What outside facilities are available?

**Car Parking** - Car parking is included in the Hire Charges. The main car park can hold approx. 50 spaces, the overflow car park can offer a further 15 spaces (total approx. 65 spaces). Please note there is a height restriction barrier in place (maximum vehicle height is 2.0m), a key can be provided on request to allow access.

**Field** – The field is available for hire at an extra charge. Hirer's need to be aware that this is a public open space & they will not have exclusive use. Cricket and Football Pitch - available for Hire BBQ's / Hog Roasts - Only Gas (not Charcoal) are allowed, and can only be used outside & in the car park area.

**Cricket and Football Pitch** - available for Hire

**BBQ's / Hog Roasts** - Only Gas (not Charcoal) are allowed, and can only be used outside & in the car park area.

What Kitchen Facilities are available?

- Main Kitchen – Fully Fitted Commercial Grade kitchen • Including various sized Saucepans
- Frying Pan
- Baking Trays available on request
- Serving Spoons (Please Note - No Large / Sharp Kitchen Knives available – please provide your own)
- China (Large & Small Plates/Bowls/Cups & Saucers/Mugs & Cutlery – For approx. 48 covers (more cups and saucers and serving bowls available on request)
- Automatic Plumbed in Water Boiler
- Commercial Dishwasher (Detergent & Rinse aid Included)
- Washing Up provided for hand washing up
- Tea Towels
- Fridge